



[OFFICIAL] MINUTES OF MEETING

Garthamlock, Craigend & Gartloch Community Council Ordinary Meeting

Date:	Tuesday 27 th February 2024
Time:	6:00 PM
Location:	GESH, 1 Redcastle Square, Glasgow, G33 5EG
Community Councillors Present:	S. Orr (SO) [Chair], A. Gray (AG) [Secretary], J. Clark (JC) [Planning & Licensing], M. Ferrie (MF) [Member], M. Wilkinson (MW) [Member], A. McNab (AMc) [Member], K. McNulty (KM) [Member]
Others Present:	R. Kelly (RK) [Councillor], S. Greer (SG) [Councillor], M. Burke (MB) [Councillor], P. Goodman (PG) [Glasgow Fort], S. D'Arcy (SD) [GAG], 4 Residents (Resident)

1 Welcome, Introductions, Attendance & Apologies

- 1.1 The meeting started at 6:00 PM and a quorum of 4 was present.
- 1.2 (SO): Explained the facilities and fire safety procedures for the building.
- 1.3 (SO): Announced the receipt of apologies from A. McIntosh (**AM**) [Vice Chair], S. Baldwin (**SB**) [Treasurer], A. McBain (**AMcB**) [Member] and noted them for the record.
- 1.4 (SO): Summarised the agenda, code of conduct, and urged all in attendance to participate during the meeting.

2 Approval of Previous Minutes

- 2.1 (SO): Invited all present to review, and approve, the previous Ordinary Meeting minutes. The committee unanimously approved the Minutes of Meeting from 30 January 2024 as a true and accurate record.

3 Matters Arising from Previous Minutes

- 3.1 **Action owner (GCG CC):** Submit a Freedom of Information (FOI) request to GCC to gain a comprehensive understanding of the investment levels across all geographical areas within Ward 21, over the last 5 years.
Update 17/10/2023: FOI request pending, item will be looked at this period.
Update 28/11/2023: Police Scotland FOI request has taken priority this period. Draft FOI request regarding funding still under production. (RK) has advised he is able to get us a list of funding reports and will issue it to GCG CC in the coming week.
Update 30/01/2024: Draft letter is complete and undergoing final revision. FOI request will be issued to Glasgow City Council prior to the February GCG CC Ordinary Meeting.
Update 27/02/2024: FOI request finalised and will be submitted to Glasgow City Council next week.
***** Closed. *****
- 3.2 **Action owners (SG/AMcB):** Discuss the deteriorating condition of the pathway connecting Blacader Drive to Sevenlochs and investigate who the responsible party is for its maintenance.
Update 28/11/2023: (SG) has sent an email to (AMcB) to arrange a suitable date, agreement pending.
Update 30/01/2024: (AMcB) has been unwell over the festive period and will liaise with (SB) out with this meeting to discuss.
Update 27/02/2024: (MB) has arranged a meeting with S. Ferguson (Sevenlochs) to undertake a walkout of the area and will feed back any findings to GCG CC at a future meeting.
***** Closed. *****

- 3.3 **Action owners (SG/AM):** Determine suitable dates for an in-person walkout with elected members across Garthamlock, Craigend and Cardowan Moss.
Update 28/11/2023: No update.
Update 30/01/2024: (SG) has reached out to arrange a walkout but this is on hold due to (AM) holiday commitments. (SG) is happy to wait until a suitable time is available or attend site with another Community Councillor.
Update 27/02/2024: Walkout has been scheduled for 08/03/2024 and feedback will be provided at a subsequent GCG CC meeting. (SG) is in discussions with (MB) and GCC NRS department to see if they can also attend. *** Closed. ***
- 3.4 **Action owner (AM):** Contact Scottish Fire and Rescue to enquire about AED and CPR training availability for residents. AM suggested Dominican Hall as a possible venue for training since no events have been held in Craigend thus far.
Update 28/11/2023: Scottish Fire and Rescue have asked for an indication of the number of residents/community groups interested in the training to determine how many sessions would be required. Sessions are currently proposed for Jan/Feb 2024 so an engagement exercise will be required before then. GCG CC will also require information on any rent payable for the sessions for Community Council approval.
Update 30/01/2024: Engagement exercise has been undertaken through Facebook/in person visits with local community groups. Further information on hall requirements pending.
Update 27/02/2024: Apologies received from (AM), no update at this time. *** Open. ***
- 3.5 **Action owner (SB):** Download all previous bank statements and issue to secretary mailbox for filing and close previous bank account.
Update 30/01/2024: All bank statements have been issued to the secretary mailbox and will be reviewed for completeness. Bank account closure pending until all remaining funds can be transferred to the new Community Council bank account.
Update 27/02/2024: Closure could not be completed due to an issue with an unpaid cheque from the old RBS bank account. (AG) has emailed (SB) and provided a copy of the unpaid cheque letter issued by the bank. Attendees reiterated the March 2024 deadline for the funds to be spent, so funds remaining in the old account require transfer and closure of the old account is required as soon as possible (prior to mid-March). *** Open. ***
- 3.6 **Action owners (SO/RK):** Discuss previous Community Safety initiative with Elected Members/Police Scotland to find out who is responsible for this fund and formally request if we can transfer the funds to both Community Councils (Garthamlock and Craigend) and (Ruchazie). Fund amount is unknown currently.
Update 30/01/2024: The group's name has been confirmed as 'Ruchazie & Craigend Resident Action Group'. (RK) has agreed to engage with the inactive group to discuss redistributing remaining funds/donations to other groups within the area to serve the wider community. Feedback will be provided by (RK).
Update 27/02/2024: (RK) has emailed a member of the group regarding the possibility of re-allocating the funds and is awaiting a response. *** Open. ***
- 3.7 **Action owner (GCG CC):** Issue a letter to Elected Members to formally document concerns which have been raised and reiterate funding proposals for Garthamlock, Craigend and Gartloch.
Update 30/01/2024: Letter issued to all Elected Members, and shared with Community Councillors, on 14/12/2023 highlighting previous concerns raised and potential areas for funding within Garthamlock, Craigend and Gartloch. (SG) and (RK) advised the letter has been circulated internally and will be discussed at the February 2024 Area Partnership meeting.
Update 27/02/2024: See 'Area Partnership', Section 4.16 below. *** Closed. ***
- 3.8 **Action owners (SB/SG):** (SG) has agreed to investigate why the administration budget appears lower than previous years and will feed back to (SB).
Update 27/02/2024: (SG) apologised as enquiries are still to be made on this matter but will feed back to GCG CC once any further information is obtained. *** Open. ***
- 3.9 **Action owners (JC/AG):** Review feedback from residents on the radio base installation proposal on Gartloch Road and issue a formal response to Cornerstone Mobile Infrastructure Services prior to the deadline of 07/02/2024.

Update 27/02/2024: Formal response letter issued to Cornerstone Mobile Infrastructure Services on 05/02/2024 highlighting concerns raised by residents in relation to the proposed radio base station. Letter subsequently forwarded to all Community Councillors on 27/02/2024. *** Closed. ***

- 3.10 **Action owner (SG):** Investigate who is the responsible party for the lighting in Redcastle Square and request for their repair.

Update 27/02/2024: JP Management have been identified as the responsible party and the lighting issue was down to an unpaid bill, leading to the utility company cutting off the supply. This has now been partially resolved and the lights in front of the shops are now operational but the three lights in front of GESH are still off. (SG) has spoken to the director of legal within GCC to see if the three lights can be adopted. *** Open. ***

- 3.11 **Action owner (AG):** Issue a copy of the Consolidated Local Consultation Report to GCC Planning Team to highlight local priorities/concerns.

Update 27/02/2024: Copy of the Consolidated Local Consultation Report issued to GCC Planning Team on 02/02/2024. *** Closed. ***

- 3.12 **Action owners (JC/AG):** Submit a letter to GCC Planning Team in relation to the proposed development within Gartloch Village (23/03047/FUL) and highlight that consideration of the listed building refurbishments must be taken into account during the approval review. The proposed development may not directly address the listed buildings refurbishment but could negatively impact any planned works within the area if scheduled to be undertaken during the proposed refurbishment works.

Update 27/02/2024: Formal letter issued to GCC Planning Team on 12/02/2024 highlighting key areas of concern including preservation of listed buildings, management of concurrent developments, environmental impact, and community notification. Letter subsequently forwarded to all Community Councillors on 27/02/2024. *** Closed. ***

4 Officer Updates & Reports

Chair/Vice Chair

- 4.1 (SO): We have been successful with our Local Place Plan grant application and have been awarded £13,000. Enquiries have been sent to several consultancy firms to undertake this work on our behalf to remove any form of bias and produce spatial plans which are outside our area of expertise. One of the firms we have reached out to has requested an in-person meeting with Community Councillors this week to discuss the scope of the project. This meeting is open to any Community Councillors who would like to attend and should speak with (SO) after this meeting if they are interested in attending.
- 4.2 (SO): A meeting has been arranged for 08/03/2024 with Ivan McKee (MSP) to discuss local concerns and community priorities for Garthamlock, Craigend and Gartloch. Community Councillors should speak with (SO) outside this meeting if they would also like to attend.
- 4.3 (SO): Several attempts have been made since the beginning of Jan 2024 to engage with Wheatley Homes Glasgow and invite them to join as a GCG CC co-opted member. The reason for this is primarily to work together in addressing community concerns and priorities. Email issued to (SG), (RK) and (MB) for assistance following no response from Wheatley as making contact is proving difficult. (RK) and (SG) have subsequently forwarded an email from a Wheatley Homes Glasgow representative to enable us to open lines of communication.
- 4.4 (SO): A request has been put forward to (RK), (MB) and (SG) to have a sit down outside of GCG CC proceedings for an informal discussion about the community. Meeting date/time to be confirmed.

Secretary

- 4.5 Keep Scotland Beautiful Spring Clean Scotland initiative is live between 15/03/2024 – 28/04/2024. There is an opportunity to schedule litter picks during this timeframe, proposed dates could be 30/03/2024 and 27/04/2024 (Saturdays) to correspond with this event. (SO) highlighted some people may consider the start time for our litter picks quite early (i.e. 9am) but this is due to the availability of Community Councillors who make up most of the volunteers on the day.
- 4.6 A resident emailed highlighting an interest in making litter picks a recurring event and asked for details of the LitterLotto to be shared with the community. Resident was advised that we aim to

make litter picks a monthly event in the long term, but we require more volunteers and that LitterLotto details have already been shared on GCG CC Facebook following our Jan 2024 meeting.

- 4.7 A resident emailed highlighting the recent lack of GCC servicing within the area and enquired about additional bins at Redcastle Square. The resident was informed of GCG CC's recent efforts in getting residents to report issues via the MyGlasgow app and was also advised that GCC NRS have previously reviewed the bins in Redcastle Square and they were deemed as sufficient.
- 4.8 A resident emailed informing us of recent flytipping at the entrance to Gartloch Village. The resident has reported the incident to GCC and Police Scotland but also published a post on the Gartloch Facebook page urging residents to do the same. Resident was thanked for informing us of the situation and for engaging with other residents to get the word out on reporting such incidents. The email address for Easterhouse Police station was also shared with the resident for use during future reporting.
- 4.9 Some legal documents (e.g. funding agreements) require sign-off by all Community Councillors as we do not have an agreement in place for nominated signatories other than for Treasurer activities.
Motion: Community Councillors consent that for such documents, one office bearer and any one other available Community Councillor can sign on behalf of all Community Councillors.
Decision: Approved.

Treasurer

- 4.10 Apologies received; however, a full financial statement was issued prior to the meeting, see **Appendix A.**

Planning & Licensing

- 4.11 Application Reference: **23/02831/FUL**
Proposal: Erection of residential development, with associated access, car parking, landscaping, and other associated works. Site formerly known as 135 Tillycairn Drive.
Last Date for Comments: 05/03/2024.
Target Date for Decision: 21/03/2024.

Area Partnership

- 4.12 Community Fair grant for 2024 awarded to secure suppliers and provide early planning opportunities. As per the 2023 Fair, GESH will undertake the booking and management of all fair rides as they have all relevant insurances, and this is in-line with recommendations from GCC.
- 4.13 The 2024/2025 North East Area Partnership (NEAP) budget is still to be set.
- 4.14 Most neighbourhoods within Ward 21 have submitted proposals for the Neighbourhood Infrastructure Investment fund (NIIF) to improve their respective areas. Garthamlock, Craigend and Gartloch items captured from all previous GCG CC meetings have been officially logged for consideration.
- 4.15 NEAP representative has noted that recent NEAP minutes refers to Garthamlock CCTV as 'GESH CCTV'; this requires an amendment as the CCTV proposal is not related to GESH.
- 4.16 The letter submitted by GCG CC regarding concerns around how NIIF funding is awarded was discussed. However, NEAP representative has noted that this discussion is not captured within the recent NEAP minutes. (RK) advised minutes are of decisions made, rather than discussions had, but (MB) advised an amendment should be requested to note that the discussion took place.
- 4.17 GESH is now a co-opted member of the NEAP.

5 Elected Member Updates

Councillor R. Kelly

- 5.1 **Pavement Parking** – The ability to give out fines for pavement parking (£100) should be available from May 2024 and warning stickers will be distributed in the first instance to notify residents of the new procedures. Assessments are underway to determine which streets should be exempt and GCC have employed additional parking attendants to enforce the new legislation.

5.2 **New City Vision** – A meeting has been scheduled with New City Vision (Gartloch Village developer) to discuss heritage, listed buildings refurbishments and local issues.

5.3 **Youth Provision** – Discussions are still ongoing to try and get some youth provision in the area. Venue is still to be sourced but St Dominics has been highlighted as a possibility.

Councillor M. Burke

5.4 **Bin Collection Backlog** – Absenteeism and lack of up-take in overtime by GCC workers has resulted in a backlog with bin collections. (MB) and (TB) did a walkout in Mossvale way with residents to assess the current state of the bin collections and this has been fed back to GCC.

5.5 **Local Democracy Consultation** – Easterhouse undertook a Local Democracy Consultation in conjunction with the Development Trusts Association Scotland (DTAS) and this activity could be a worthwhile consideration for GCG CC in the future.

5.6 **School Parking** – Local schools are still looking into parking issues. Schools are considering creating promotional videos with pupils highlighting the safety concerns. Enforcement officers have attended the site on a few occasions, but this only promotes safe parking temporarily whilst enforcement officers are present.

Councillor S. Greer

5.7 **MyGlasgow App Reports** – Around 70+ reports have been submitted in relation to Garthamlock and Craighend via the MyGlasgow app. These have been escalated alongside a spreadsheet and photographs provided by GCG CC and are now being progressed by the relevant departments at GCC.

5.8 **Flytipping in Porchester Street** – A resident reported flytipping of office desks, chairs, and household goods in Porchester Street. (SG) attended the site and noted how severe the flytipping was. This has been reported to GCC for action.

6 Police Scotland Update

6.1 No representation present.

7 Consultations

Your Police 2023/2024

7.1 Survey is still open online and closes 31/03/2024. Paper copies are now available for those unable to use the online form to provide feedback. (AG) provided paper copies to attendees and asked for these to be given back to GCG CC upon completion. (AM) has previously agreed to distribute paper copies with the community group at St Dominics.

8 Current Local Issues & Public Input

8.1 (Resident): There is a lack of bus shelters on the Cardowan Moss section of Mossvale Road (adjacent to 92 Mossvale Road) leading to vulnerable residents, with no other means of transport, having to wait out in the open in harsh weather conditions.

Action owner (AG): Send an enquiry to GCC Roads and Parking department to find out whether there is a possibility of additional bus shelters on Mossvale Road. ***** Open. *****

8.2 (Resident): A light that has been out for 8 months on Mossvale Road which was reported at the last Community Council meeting has now been fixed.

8.3 (KM): There is significant and recurring flytipping on Jerviston Road, adjacent to the Water Towers, which has undone the efforts Community Councillors and volunteers put in to clean up the area during our January litter pick. The most recent flytipping has been reported to GCC via the MyGlasgow app but once the area is cleared it will likely be flytipped on again, so we need some type of mitigation in place. (SO) queried where the mobile CCTV cameras that were agreed to be purchased at the NEAP meetings are located, as this site would benefit from monitoring. (RK) advised that the procurement process is still underway.

8.4 (Resident): There is poor vegetation management along the Cardowan Moss section of Mossvale Road (between 6 and 130 Mossvale Road) since GCC took over the maintenance regime. (SO) advised to report to GCC and highlighted GESH's access to the Community Payback team.

Residents were provided with the relevant phone numbers to report this issue to GCC in the first instance.

- 8.5 (Resident): There are insufficient bins on the Cardowan Moss section of Mossvale Road (between 50 and 130 Mossvale Road).
Action owner (AG): Send an enquiry to GCC NRS to review bin placements around this location and determine whether additional bins, or relocation of existing bins, is possible. *** Open. ***
- 8.6 (MF): With the Queenslie Recycling Centre closing for refurbishment this could add to further flytipping across the area as residents will have nowhere to drop off waste that cannot be disposed of via household bins. (RK) stated that there will still be an area available for waste drop-offs during these works.
- 8.7 (MW): The steps at the end of Powrie Street are unsafe and in a poor state of repair with uneven steps, no handrail and the nearby fence cannot be used to assist due to severe corrosion. (MW) was asked to report the issue to GCC to log a repair request.
- 8.8 (MW): The £50 charge by GCC for garden waste permit seems excessive. If the charges were lower (e.g. £20) there may be more of an uptake and that may contribute to lower levels of flytipping. (RK) advised that the current level of uptake of the permit is around 20% but there are no current plans to revise this and that behaviours towards recycling in general need to change in the long term.
- 8.9 (AMc): Inishail Road entrance off Coxtan Place is dangerous at times due to vehicles being parked on the grass verges and pavements which reduces visibility when entering or exiting the street. The consensus on this matter was that the new parking legislation which will be enforced from May 2024 should rectify this issue.
- 8.10 (SO): Tree maintenance has been undertaken by GCC behind 55 Kishorn Place and cut trees have been left blocking the pathway in this area. This has been reported to GCC via the MyGlasgow app.
- 8.11 (SO): There is recurring illegal/unsafe parking on Coxtan Place/Garthamlock Road behind Glasgow Fort, and this could be a result of the double yellow lines on this road being barely visible. This has already been raised with GCC and should be refreshed. GCC have informed us that targeted enforcement will now be taking place at this location.

9 Any Other Business (AOB)

- 9.1 (SO): Introduced (PG) from Glasgow Fort and opened the room up for discussion on how Glasgow Fort and GCG CC could work together for the better of the community. Residents and Community Councillors discussed ways to collaborate such as Glasgow Fort staff/business owners volunteering at local litter picks and providing GCG CC with recruitment opportunities/details of new stores which we can share with our community members.
- 9.2 (PG): With reference to Glasgow Fort, Primark is opening in September 2024, there is a Circus event between 8th – 19th April, two new big brands are coming to Glasgow Fort, but specific detail cannot be provided at this time, upgrades to landscaping and modernisation of facilities are ongoing. (JC) queried whether there will be additional parking due to the increased volume of traffic that is expected after Primark opens however (PG) advised that there is no further planning for car parking at the moment, but additional signage is proposed to promote the current parking areas. (RK) suggested Glasgow Fort shares recruitment drive information when new stores open.
- 9.3 (AG): Presented the Annual Self-Assessment (RAG Analysis) to all Community Councillors present and all undertook the analysis required.
Action owner (AG): Issue a copy of the agreed Annual Self-Assessment scoring to GCC prior to the end of February 2024 deadline. *** Open. ***
- 9.4 (SO): Vacant land on Otterswick Place (previous site of The Barge pub) has had recent ground works undertaken. An email request has been sent to (SG), (RK) and (MB) to halt any development on this site until the community has completed the Local Place Plan. It is currently unknown what the plans for the site are, but some residents have indicated this may be to act as a water vole habitat which would unlikely be supported by residents.

- 9.5 (AG): It was noted that local buses were forced to take alternative routes, causing travel disruption, on 18/02/2024 due to an event being held at Easterhouse Sports Centre and inconsiderate/unsafe parking by attendees.
- 9.6 (SO): If any residents or Community Councillors identify items which could benefit from the NIF, then these should be highlighted to the Community Council at meetings, or through the Secretary mailbox at secretaryGCG.CC@gmail.com, so that they can be raised as potential items for funding during future NEAP meetings.
- 9.7 (SO): A large pothole on Porchester Street has been reported by residents to GCC NRS numerous times due to damage to vehicles and its placement within a main bus route. Urgent repairs have been planned to take place.
- 9.8 (All): Community Councillors would like to see Elected Members lead by example by attending future community led events (e.g. litter picks/community clean-ups) given that GCC is promoting policies for communities to take positive action within their neighbourhoods, otherwise there could be limited buy-in.
- 9.9 (AG): Distributed copies of the 'Reporting Local Issues' flyer, created by GCG CC, to residents in attendance at the meeting.

10 Declare Date of Next Meeting & Meeting Close

- 10.1 The next Ordinary Meeting will be held on 26 March 2024, 6:00 PM – 7:30 PM at GESH Community Centre, 1 Redcastle Square, Glasgow, G33 5EG.
- 10.2 The agenda will be circulated at least 7 days prior to the next meeting.
- 10.3 Apologies to be submitted via email to secretaryGCG.CC@gmail.com
- 10.4 The meeting closed at 7:30 PM.

Appendix A

Garthamlock, Craigend & Gartloch Community Council Management Accounts			
Bank balances as of 31st August 2023	£ 328.96		
	Year to Date (Sept-Feb)	Projected (Mar-August)	Total Projected for Year (Sept- Aug)
INCOME			
Glasgow City Council - Discretionary budget	£ 500.00	£ -	£ 500.00
CJ Lang & Sons (Spar) Donation	£ 500.00	£ -	£ 500.00
Glasgow City Council - Annual Administration budget	£ 662.17	£ -	£ 662.17
Glasgow City Council - Area Partnership Funds	£ 1,117.76	£ -	£ 1,117.76
Bank Interest	£ 4.87	£ -	£ 4.87
TOTAL INCOME	£ 2,784.80	£ -	£ 2,784.80
EXPENDITURE			
Rent costs	£ -	£ 500.00	£ 500.00
Insurance	£ -		£ -
Professional Fees (accountant)	£ -		£ -
Subscriptions	£ -		£ -
Travel Expenses	£ -		£ -
Micro Grants		£ -	£ -
Grant for Yoga £340 + £160 rent (holding for group)	£ 500.00		£ 500.00
Admin - Publication of Minutes & Agenda			£ -
Admin - Publication of Newsletters/Flyers		£ -	£ -
Stationery	£ 28.10		£ 28.10
Photocopying		£ -	£ -
Postage			£ -
Telephone costs			£ -
Other expenses			£ -
Website		£ -	
Other expenditure			£ -
TOTAL EXPENDITURE	£ 528.10	£ 500.00	£ 1,028.10
CASHFLOW (INCOME MINUS EXPENDITURE)	£ 2,256.70	-£ 500.00	£ 1,756.70
CASH POSITION	£ 2,585.66	£ 2,085.66	£ 2,085.66