



[OFFICIAL] MINUTES OF MEETING

Garthamlock, Craigend & Gartloch Community Council Ordinary Meeting

Date:	Tuesday 28 th November 2023
Time:	6:00 PM
Location:	GESH, 1 Redcastle Square, Glasgow, G33 5EG
Community Councillors Present:	A. Gray (AG) [Secretary], J. Clark (JC) [Planning & Licensing], K. McNulty (KM) [Member], A. McBain (AMcB) [Member]
Others Present:	R. Kelly (RK) [Councillor], T. Boyle (TB) [Neighbourhood Liaison Officer], PC Foster (PCF) [Police Scotland], PC Irvine (PCI) [Police Scotland], 1 Resident (Resident)

1 Welcome, Introductions, Attendance & Apologies

- 1.1 The meeting started at 6:10 PM and a quorum of 4 was present.
- 1.2 (AG): Explained the facilities and fire safety procedures for the building.
- 1.3 (AG): Announced the receipt of apologies from S. Orr **(SO)** [Chair], A. McIntosh **(AM)** [Vice Chair], S. Baldwin **(SB)** [Treasurer], M. Ferrie **(MF)** [Member], A. McNab **(AMc)** [Member], M. Wilkinson **(MW)** [Member], M. Burke **(MB)** [Councillor], S. Greer **(SG)** [Councillor], and noted them for the record.
- 1.4 (AG): Explained that the Chair (SO) had delegated Chair responsibilities to the Secretary (AG) prior to the meeting, as both the Chair and Vice-Chair were unable to attend however both submitted their updates via email.
- 1.5 (AG): Summarised the agenda, code of conduct, and urged all in attendance to participate during the meeting.

2 Approval of Previous Minutes

- 2.1 (AG): Invited all present to review, and approve, the previous Ordinary Meeting minutes. The committee unanimously approved the Minutes of Meeting from 17 October 2023 as a true and accurate record.
- 2.2 (AG): Invited all present to review, and provisionally approve, the Annual General Meeting (AGM) minutes from 2023. The committee unanimously approved the AGM Minutes of Meeting from 17 October 2023, provisionally, as a true and accurate record until official approval at the 2024 AGM.

3 Matters Arising from Previous Minutes

- 3.1 **Action owner (MB):** Follow up with Glasgow City Council (GCC) enforcement and Neighborhood, Regeneration and Sustainability (NRS) departments to refresh road markings at schools and discuss other long-term strategies to deal with congestion.

Update 17/10/2023: (MB) is in the process of arranging a joint meeting with Headteachers from the schools and nursery on Avenue End Road, Police Scotland and GCC's NRS department, but only Headteachers have agreed to meet so far.

Update 28/11/2023: (TB) advised that a meeting was held on 20/11/2023 in Avenue End Primary School to discuss congestion and parking issues. Road markings have already been replaced however due to Mossvale Road being an arterial route, no further actions can be taken to re-classify the road. Targeted days will be undertaken to issue fines, but the new focus is on changing behaviours. Parents have been asked to undertake the 'Parent Parking Pledge' which is an agreement to park safely. A banner was put up outside Avenue End Primary School to notify drivers of the parking arrangements, but this was subsequently slashed by vandals. Schools will also promote safe parking on social media through student led videos. *** Closed. ***

- 3.2 **Action owner (RK):** Explore if GCC can repair/replace road traffic mirrors at West Cottages in Gartloch.
Update 17/10/2023: Road mirrors have been replaced. However, (RK) to provide further information when available to close out this action.
Update 28/11/2023: (TB) has enquired within Glasgow City Council to find out who undertook the replacement of the road mirror, awaiting response but will feed back to GCG CC. ***** Closed. *****
- 3.3 **Action owner (SO):** Develop a social media post to inform residents about the presence of horse riders in the Cardowan Moss area. Explain the potential hazards associated with allowing dogs to be off lead in the vicinity.
Update 17/10/2023: Social media post pending, item to be looked at this period.
Update 28/11/2023: British Horse Society campaign materials shared on GCG CC social media platforms to provide awareness of dog owner legislation, and guidance on how both dog owners and horse riders can safely share open spaces. ***** Closed. *****
- 3.4 **Action owners (MB/TB):** Engage in discussions with Sevenlochs and GCC NRS department to explore the possibility of installing more bins within the greenspace developed by Sevenlochs between Avenue End Road and Glenraith Road.
Update 17/10/2023: Awaiting feedback from NRS.
Update 28/11/2023: (TB) has agreed to link up with Scott at NRS to obtain further information on the feasibility of installing more bins. ***** Open. *****
- 3.5 **Action owner (GCG CC):** Submit a Freedom of Information (FOI) request to GCC to gain a comprehensive understanding of the investment levels across all geographical areas within Ward 21, over the last 5 years.
Update 17/10/2023: FOI request pending, item will be looked at this period.
Update 28/11/2023: Police Scotland FOI request has taken priority this period. Draft FOI request regarding funding still under production. (RK) has advised he is able to get us a list of funding reports and will issue to GCG CC in the coming week. ***** Open. *****
- 3.6 **Action owners (AMcB/AG):** Liaise with Gartloch Action Group (GAG) representatives, to discuss the possibility of a GAG board member joining the Community Council as an associate member to resolve information sharing issues.
Update 28/11/2023: (AMcB) attended GAG meeting and asked if they would like to join as an associate member. The general reception was positive however a decision has not been formally provided yet. (AG) also issued an email to official GAG mailbox on 14/11/2023 requesting a representative of GAG to join GCG CC as an associate member. Email requested that a response declaring GAG's interest in the proposal was issued prior to this meeting, no response received. We will action accordingly once we receive an official response. ***** Closed. *****
- 3.7 **Action owner (SG):** Coordinate with relevant GCC departments to discuss additional works which could be undertaken during the 29 October 2023 road closure at Gartloch.
Update 28/11/2023: The road is closed approximately four times a year for a litter sweep and other necessary road repairs. (TB) is informed of these dates during the planning stage and will relay these dates to GCG CC in future so we can keep residents informed. Residents living along Gartloch Road will also receive prior notification through letters and Temporary Traffic regulation Orders (TTRO's) on lighting columns. GCC are actively working to coordinate various types of work on this road to reduce the time required for road closures. This includes the replacement of the shell grip for improved traction, better lighting, road signage, and addressing any other required road works. On 29 October 2023, the teams addressed roadside litter, fly-tipping, and carried out carriageway maintenance. ***** Closed. *****
- 3.8 **Action owners (SG/AMcB):** Discuss the deteriorating condition of the pathway connecting Blacader Drive to Sevenlochs and investigate who the responsible party is for its maintenance.
Update 28/11/2023: (SG) has sent an email to (AMcB) to arrange a suitable date, agreement pending. ***** Open. *****
- 3.9 **Action owners (SG/AM):** Determine suitable dates for an in-person walkout with elected members across Garthamlock, Craigend and Cardowan Moss.
Update 28/11/2023: No update. ***** Open. *****

- 3.10 **Action owner (AG):** Compose a letter addressed to Wheatley Group, informing them of GCG CC's local consultation and the feedback received from Police Scotland regarding the need for additional CCTV in Garthamlock, while also requesting their assistance and support in this matter.
Update 28/11/2023: Letter issued to Wheatley Homes Glasgow on 20/10/2023 seeking endorsement for our CCTV initiative. Letter was subsequently forwarded to all Community Councillors for information only. No response received yet; follow-up email issued on 20/11/2023 requesting a response.
Post Meeting Note: Endorsement letter received from Wheatley Homes Glasgow on 04/12/2023 and forwarded to all Community Councillors and Elected Members. *** Closed. ***
- 3.11 **Action owners (RK/MB/SG):** Provide a status update on the anticipated funding source for the Garthamlock CCTV project and an estimated timeline for when this funding will become available.
Update 28/11/2023: Background on this application is that it was submitted to the North East Area Partnership for approval but was rejected and recommended that funding was sought from Neighbourhood Investment Fund (NIF) instead. Community Councillors feel that the level of effort we have gone to in comparison to other groups to secure funding is disparate. (RK) advised that the CCTV project will be costed under the NIF for the next Area Partnership meeting in February 2024. *** Closed. ***
- 3.12 **Action owner (AM):** Contact Scottish Fire and Rescue to enquire about AED and CPR training availability for local residents. AM suggested Dominican Hall as a possible venue for training since no events have been held in Craigend thus far.
Update 28/11/2023: Scottish Fire and Rescue have asked for an indication of the number of residents/community groups interested in the training to determine how many sessions would be required. Sessions are currently proposed for Jan/Feb 2024 so an engagement exercise will be required before then. GCG CC will also require information on any rent payable for the sessions for Community Council approval. *** Open. ***
- 3.13 **Action owner (AM):** Invite the Glasgow Fort Director to attend a GCG CC meeting in either January or February 2024.
Update 28/11/2023: Glasgow Fort Director has been invited and has confirmed attendance for January 2024 meeting. *** Closed. ***
- 3.14 **Action owner (AG):** Distribute the link for 'Is this land maintained by the council?' to all Community Councillors.
Update 28/11/2023: Link and instructions for use issued to all Community Councillors on 23/10/2023. (TB) added that there is also an ownership department within NRS that we may contact if there are any unclear areas of ownership as information via the link provided can be limited. *** Closed. ***
- 3.15 **Action owner (AG):** Share Police Scotland FOI presentation pack with all Community Councillors and Elected Members.
Update 28/11/2023: Presentation pack provided to all Community Councillors and Elected Members on 23/10/2023. *** Closed. ***
- 3.16 **Action owner (SO):** Submit a funding application to the North East Area Partnership, seeking financial support to provide a free health, wellbeing, and community safety initiatives within the community.
Update 28/11/2023: Funding application of £4,752 submitted to provide yoga, Zumba, community breakfasts and 100-car key signal blocker pouches for residents due to recent car thefts. See 'Area Partnership' under section 4 for further information. *** Closed. ***

4 Officer Updates & Reports

Chair/Vice Chair

- 4.1 Apologies received, however updates below provided by (SO) and (AM) prior to the meeting.
- 4.2 (SO): A list of key contacts for items such as street lighting issues, missing road markings, potholes, fly-tipping etc. will be produced to be more inclusive, as not all residents use apps/social media.

Action owner (SO): Produce a one sheet list of key contacts to be readily available for any residents who attend future meetings, and do not have access to apps/social media, so that everyone in the community has a voice. *** Open. ***

- 4.3 (AM): A qualified caterer has been sourced who is happy to provide free cooking demonstrations to the local community. Costs for running would cover the food packs issued to attendees after the demonstrations (cost unknown at this time) and Dominican Hall hire (estimated at £20). Activity was originally planned to be part of the North East Area Partnership application for wellbeing activities but was unable to be costed for at the time of application so was not included. Community Councillors present raised that there may be insurance implications but agreed to discuss the activity at a future meeting with a higher representation of Community Councillors.

Secretary

- 4.4 There will be a format change to the agenda and minutes going forward. Minutes will now show a clear action owner, include a dated commentary of updates, and actions will be accompanied by a colour coded red 'open' or green 'closed' for ease of reading.
- 4.5 GCG CC have been contacted numerous times by concerned residents in relation to the tree felling adjacent to GESH. Advised that this would be discussed later under **section 7**.
- 4.6 An email was received asking about volunteering opportunities within the local area. A response was issued suggesting GCG CC will be planning further community litter picks in future which will be advertised on social media. Contact details for local churches and GESH were also provided.

Treasurer

- 4.7 Apologies received, however updates below provided by (SB) prior to the meeting. Community Councillors agreed to review the finance report post meeting as it was not available at the time.
- 4.8 SPAR have awarded £500 to GCG CC following discussions with (SO). (AM) and (MB) attended a Halloween event held within the Garthamlock store and were presented with a cheque. The funding provided is to be used for community activities.
- 4.9 A full download of bank statements from the previous GCG CC bank account is still to be undertaken for record keeping and auditing purposes.

Action owner (SB): Download all previous bank statements and issue to secretary mailbox for filing and close previous bank account. *** Open. ***

Planning & Licensing

- 4.10 Application Reference: **23/02310/FUL**
Proposal: Use sales building as dwellinghouse, erection of extension to side and detached garage, formation of access and associated works. Site to the East Of 75 Gartloch Way Glasgow.
Last Date for Comments: 24/11/2023.
Target Date for Decision: 22/12/2023.
- 4.11 Application Reference: **23/02539/FUL**
Proposal: Erection of one dwellinghouse and detached garage with ancillary flat above. Site at Gartloch Hospital/Gartloch Road Glasgow.
Last Date for Comments: 01/12/2023.
Target Date for Decision: 22/12/2023.

Area Partnership

- 4.12 A full update was provided to all Community Councillors on 18/11/2023 by the NEAP representative however the key items can be found below.
- 4.13 Query issued as to why our North East Area Partnership (NEAP) representative was not included during funding application reviews during the September 2023 NEAP meeting. Representative had declared an interest in the first application reviewed but was not invited back into the meeting until all other applications had been reviewed. Apologies were issued by the NEAP Chair acknowledging the oversight.
- 4.14 A discussion on funding criteria and strengthening governance rules for future applications has been requested by our own representative and will be included as an agenda item during the February 2024 meeting.

- 4.15 There has been an increase in membership with new partners including Denmilne Action Group, Blairtummock and Rogerfield Partnership, and Molendinar Community Council.
- 4.16 Query issued to Police representative as to where the 100-car key signal blocker pouches previously discussed have been distributed as we do not know of any local areas/residents who have received them. Further information on this matter was not available during the meeting.
- 4.17 Contact details provided for if residents would like to arrange a free home security visit undertaken by Police Scotland: greaterglasgowLPStesterhouse@scotland.pnn.police.uk
- 4.18 Request issued to Scottish Fire and Rescue to provide promotional materials for their 'Make the Call' campaign so that they can be shared with the local community.
- 4.19 £1,117.76 granted of our £4,752 request for wellbeing activities only. Other items/activities rejected due to limited funds.
- 4.20 It was suggested during the meeting that funding for community breakfasts was not required and that GCG CC should ask residents to donate food. This was challenged during the meeting and Community Councillors have expressed their dissatisfaction with this response as the same activity was recently funded in Easterhouse and asking for donations during a cost-of-living crisis defeats the purpose of this initiative.
- 4.21 Thriving Places offered a free yoga instructor to continue yoga sessions in future so further funding may not be required. Community Councillors were grateful for this offer but surprised this resource exists as it does not appear to be getting utilised elsewhere. (RK) believes this may be through the college and therefore not an Easterhouse initiative. Discussions/details of this pending.
- 4.22 Remaining NEAP funding was issued to Easterhouse FA, Molendinar Family Learning Centre and Sunnyside Primary School.

5 Elected Member Updates

Councillor R. Kelly

- 5.1 **Craiglockhart Street/Barholm Avenue Speeding** – Complaints were received regarding motorists speeding in these areas. Glasgow City Council have subsequently installed speed bumps as a preventative measure and Persimmon Homes have been engaged to see if there is scope for any more to be added.
- 5.2 **Craigend 'Doo Huts'** – Complaints have been received regarding the 'doo huts' in Craigend. A court order can be issued for their removal however Glasgow City Council have worries regarding the possibility of a recurrence or retaliatory behaviours from owners.
- 5.3 **Bike Bus Initiative** – (RK) has queried whether the successful bike bus initiative, currently running in Pollokshields, can be implemented for the local schools within our area to combat the congestion and unsafe parking issues. The initiative allows a guided, traffic managed convoy of cyclist's access to local schools.
- 5.4 **Gartloch Road Bus Operators** – First Bus and Stagecoach have issued complaints to Glasgow City Council and threatened to cancel services along Gartloch Road due to overhanging trees and damage to buses. Site visit was undertaken to identify problem areas and trees cut back to accommodate buses. Bus operators are now happy with the improved conditions.
- 5.5 **Gully Cleaning Programme** – Garthamlock and Craigend are scheduled in for the next round of gully cleaning in summer 2024. Details of Gartloch gully cleaning dates pending but (RK) will investigate.

Councillor M. Burke

- 5.6 Apologies issued, no updates provided.

Councillor S. Greer

- 5.7 **Review of Speed Limits on Gartloch Road** – Gartloch Road has experienced 7 reported injury accidents over the past 5 years in the rural section. Given the current speed limit (mainly national speed limit), and the volume of traffic (exceeding 5,500 vehicles per day), accidents are not unexpected.

To enhance safety, several measures have been taken, including reducing the speed limit to 40mph in areas directly in front of properties, applying anti-skid/high friction surfacing on bends, installing LED cat's-eyes, carriageway markings, and various warning signs.

While GCC have not conducted recent speed surveys, they are collaborating with North Lanarkshire Council to extend the 40mph limit further eastward. This process requires both councils to promote Traffic Regulation Orders (TRO's) for their respective areas, and the work is expected to commence in the new year.

- 5.8 **Traffic Calming Measures on Gartloch Road** – Whether traffic calming measures are necessary will be considered in the context of the ongoing efforts to extend the 40mph limit and improve road safety.
- 5.9 **Better Lighting and Road Signage on Gartloch Road** – NRS are awaiting a response from their lighting department regarding the feasibility of additional lighting on Gartloch Road. Due to its 'B' road classification, the cost of implementing infrastructure here may be high, but GCC are seeking a technical response.
- Regarding road signage, there have been no ongoing complaints or specific concerns raised by constituents. If there are specific concerns from GCG CC, these should be shared with (SG), (MB), (RK) and (TB) directly to address.

6 Consultations

- 6.1 (AG): Re-introduced (TB) [Neighbourhood Liaison Officer] and asked all in attendance to refer to the Consolidated Local Consultation Report undertaken by GCG CC in June 2023.
- 6.2 (AG): Invited Community Councillors to suggest an initial few areas from within the report where they felt (TB) and Elected Members could help set things in motion.
- 6.3 The key items identified were:
- additional bins.
 - flytipping.
 - traffic calming measures at schools.
- 6.4 **Additional Bins** – (TB) advised that adjusting bin locations is simpler than adding additional bins. However, if there is believed to be a clear requirement for them (i.e. Gartloch Village) then (TB) can attend specific sites to assess and make recommendations.
- 6.5 **Flytipping** – Incidents of flytipping must be reported to allow Glasgow City Council to review trends in the data. If instances of flytipping are reported then they can be actioned, the data provided from these reports will allow Glasgow City Council to identify problem areas and consider additional preventative measures.
- 6.6 **Traffic Calming Measures at Schools** – Work on this matter is already underway with a focus on changing the behaviours of motorists and with the potential of introducing the bike bus initiative discussed within the Elected Member update provided by (RK) above.

7 Current Local Issues & Public Input

- 7.1 (AG): Highlighted the recent complaints received from residents regarding the tree felling adjacent to GESH and explained Voyage Care submitted a planning request (21/01997/FUL) in October 2022 which has been approved.

The main concerns raised were:

- trees have been cut down with no communication strategy by the developer to inform residents/GESH of the works.
- no contact details available for the public to contact Voyage Care.
- tree replanting strategies.
- no visibility on how long the works will take.
- contractors accessing private land without prior consent.
- ecology concerns relating to the known water vole population. After reviewing the planning conditions, we have identified that an ecology survey was required, and water

voles must be relocated to designated site. (TB) mentioned that GESH was approached as a possible site for relocation, but it was recommended to refuse this due to the known issues water vole populations can cause.

Action owner (GCG CC): Create a letter to highlight concerns to Voyage Care in relation to plans for future communication with residents, a contact point for residents' queries, tree replanting strategies, a programme of works, land access and ecology survey information. *** Open. ***

- 7.2 (AG): Explained a resident from Porchester Street has contacted GCG CC with a complaint regarding car owners parking on pavements and dropped kerbs within the area. The Transport (Scotland) Act 2019 states that it is illegal to park on pavements and dropped kerbs (with some exceptions) and car owners can be fined up to £100 for this unsafe act. Resident was provided with the local police stations email address and advised to report this issue via email or by calling 101. Resident was also advised that GCG CC would send an email to the local police to highlight the issue.

Action owner (AG): Draft an email highlighting the recent unsafe parking on Porchester Street and issue to email address for Police Scotland (Easterhouse). *** Open. ***

8 Any Other Business (AOB)

- 8.1 (AG): Stationary is required for future meetings as the Community Council currently has none. Community Councillors in attendance agreed for up to £30 of the administration allowance to be used to purchase stationary.

Action owners (SO/SB): Submit a stationary order up to the amount of £30. *** Open. ***

- 8.2 (PCF & PCI): Youth disorder reports are down within the area, but this does not necessarily mean levels are decreased, more likely that incidents are not being reported. Advised to encourage residents to report all incidents.

- 8.3 (PCF & PCI): GCG CC can contact local Police directly if we would like to schedule in a basic home safety presentation to be undertaken during one of our future meetings for residents.

- 8.4 (Resident): Expressed that they felt left out of Community Council proceedings as they were not a Community Councillor. (AG) explained that we had previously advised of the October 2023 Community Council elections which allowed all residents to put themselves forward for election. (AG) made apologies for anyone feeling left out but reiterated that Community Council's produce agendas in advance meetings, with a designated agenda item for public input, to streamline discussions during the limited time for meetings.

- 8.5 (Resident): Highlighted that funds remain from a previous community safety initiative for Garthamlock, Ruchazie and Craigend. The previous group in charge of this initiative is now disbanded but there may be a possibility to transfer funds to Ruchazie and GCG Community Councils.

Action owner (SO): Discuss previous initiative with Elected Members/Police Scotland to find out who is responsible for this fund and formally request if we can transfer the funds to both Community Councils (Garthamlock and Craigend) and (Ruchazie). Fund amount is unknown at this time. *** Open. ***

- 8.6 (AG): The Garthamlock CCTV project has not yet been costed for under the Neighbourhood Infrastructure Fund (NIF), but we understand this is now being costed for the February 2024 NEAP meeting.

- 8.7 (AG): Community Councillors and residents have voiced their concerns regarding the ease and speed at which other groups within the Ward appear to receive funding under NIF. Items raised by GCG CC which have not been costed for after quite some time are the murals at GESH to combat graffiti, which were recommended by Police Scotland, street lighting on the rural section of Gartloch Road and street signage for Craigend which we would consider essential when compared to other non-essential applications such as Christmas lights. (RK) advised that the murals have been costed for, (TB) advised that a technical response has been requested for regarding the street lighting in Gartloch before a costing/feasibility exercise can be undertaken. Street signage in Craigend has not been looked at thus far. (RK) advised that he has requested NEAP representatives to issue a list of items for consideration.

Action owner (GCG CC): Issue a letter to Elected Members to formally document concerns which have been raised and reiterate funding proposals for Garthamlock, Craigend and Gartloch.

***** Open. *****

- 8.8 (AG): There has been a noticeable disproportionate level of funding issued throughout the Ward. For example, Ruchazies initiatives have received £670k for derelict land refurbishment, an additional £50k for allotments, £5k for legal fees, circa £7.5k for community kitchen equipment and now an additional £40k has been requested due to a shortfall with the new shop opening. Community Councillors understand that funding is allocated based on the applications received, however feel like the level of effort we have gone to in order to secure comparatively minimal funding so far is unjust. (RK) and (TB) advised that activities we have undertaken, such as the local consultation, are valuable assets when seeking funding for future initiatives and commended the Community Council for the work done so far in such a short time.

9 Declare Date of Next Meeting & Meeting Close

- 9.1 December meeting cancelled due to winter recess and the next Ordinary Meeting will be held on 30 January 2024, 6:00 PM – 7:30 PM at GESH Community Centre, 1 Redcastle Square, Glasgow, G33 5EG.

Action owner (SO): Update GCG CC website and social media to inform residents that there will be no meeting held in December 2023. ***** Open. *****

- 9.2 Agenda will be circulated at least 7 days prior to the next meeting.
- 9.3 Apologies to be submitted via email to secretaryGCG.CC@gmail.com
- 9.4 The meeting closed at 8:00 PM.